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Yann GEFROTIN certification validation on ALISON | Diploma in Business and Legal Studies

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Certificate Details



Diploma in Business and Legal Studies

(80% quiz score)

Course Details

The free online Diploma in Business and Legal Studies course covers key topics in business and law such as corporate management, human resources, operations management, accounting, types of law, how laws are created, the adversary system, and legal procedures. This Diploma course is ideal for those who want to gain a comprehensive knowledge and understanding of business and legal systems, and will greatly improve your career prospects.

Modules and Topics Studied

- Managing large scale organisations
- Evaluating organisational performance
- Management structures and objectives
- Management styles
- Change management
- Human resource management
- The employment cycle
- Employee relations
- Managing changes to human resource management
- Operations management
- Operations management strategies
- Applying operations management
- Introduction to accounting
- Accounting terminology
- Accounting principles
- Accounting systems
- Preparation of reports
- Balance day adjustments in the general journal and ledger
- Accounting concepts
- Accounting information
- Accounting issues
- Balance day adjustments
- Budgeting
- Control for debtors and creditors
- Historical cash flow statement
- Profit and loss statements
- Risk in small business
- Stock recording and valuation
- Characteristics of effective laws
- Civil and criminal law

- How and why the law changes
- How do judges make laws?
- Relationships between law-making bodies
- The Adversary trial system
- The Court hierarchy
- The Jury system
- Civil procedure
- Criminal procedure
- Civil cases and criminal disputes
- Assessment

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- Diploma Courses
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